OWLcard Photo submission requirements

- Face must be clearly visible and facing forward – no profile/social media shots and no headphones, sunglasses or hats.
- Photo must be in color.
- Student must be the only person in the picture.
- CANNOT be taken in a car or crowded room or have background objects – no trees, door frames or window blinds, etc.
- No graduation caps, gowns, uniforms or costumes.
- Photograph must have a plain passport-type white or red background.
- Nothing can be touching the face – no hands, trees, graphics, etc.

Acceptable Photo →

Below are several examples of unacceptable photos, that will be denied and will delay processing.

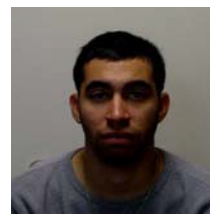*Goofy Pose*   *No hats or sunglasses*   *Other people*

Bad Crop   *Background Color*   *Profile Shot*   *Too Dark*